

ELIZABETH SCHOOL DISTRICT  
District Accountability Committee (DAC)  
March 27, 2019  
6:00-8:00 PM  
Board of Education Room

**In Attendance:**

**2018-2019 Parents Community Members:**

**Nicky Quinby (Secretary) – Running Creek Elementary**  
**Wendy Church- Singing Hills Elementary**  
**Traci Slade (Chair) – Elizabeth Middle School**  
**Rachel Spidel (Co-Chair) – Elizabeth High School**

**2018-2019 Staff Members:**

**Danielle Gregory-Running Creek Elementary**  
**Natalie Meadows-Singing Hills Elementary**  
**Rebecca Soland-Elizabeth Middle School**  
**Rob Chavez-Elizabeth High School**  
**Catherine Wheeler-Frontier High School**  
**Tanya McCrea-Legacy Academy**  
**Jen Zander-Legacy Academy**  
**Douglas Bissonette-District Administrator**

**Others in Attendance:**

**Ron Patera, CFO**  
**Kin Shuman, HR Director**  
**Marty Silva, Technology Director**  
**Shane Pynes, Director of Safety**

**AGENDA ITEMS:**

- 1) Introductions; Review Agenda
  - a. **The agenda was reviewed and an explanation was given on how the group might become more parent-led.**
- 2) School District Funding and Budgeting Overview – Ron Patera, CFO
  - a. **The Chief Financial Officer (CFO) discussed the budget process and 2019-2020 budget goals.**
  - b. **An overview was given of the budgeting timeline for the Elizabeth School District (ESD), revenue streams for the district, and how the district budget is guided by economic reports.**
    - i. **As an illustration of how student-count affects budgeting, a print-out of the CDE 2018-2019 Student October Data Collection was handed out.**
  - c. **Supporting documents can be found on the district site at this URL:**  
<https://www.elizabethschooldistrict.org/cms/lib/CO02201754/Centricity/Domain/109/School%20District%20Funding%20and%20Budgeting%20Overview.pdf>.

- 3) Mill Levy Override Update – Douglas Bissonette, Superintendent
- a. **An explanation on how the district is spending the remaining (after paying off the existing high school bond) MLO funds was given.**
  - b. **Planned expenditures for next year were discussed at a previous meeting; the information presented pertained to one-time MLO funds for the 18-19 school year. The one-time funds need to be allocated according to the 4A ballot language-teacher compensation, safety/security, and technology.**
    - i. **Supporting documents on 4A Ballot language can be found here on the district site: <https://www.elizabethschooldistrict.org/Page/2001>.**
  - c. **Part of the district’s on-going allocation will go towards hiring the district’s Student Behavior Support Specialist and a School Resource Officer.**
    - i. **The School Behavior Support Specialist job posting was shared.**
  - d. **MLO one-time and ongoing allocation documents can be found here: <https://www.elizabethschooldistrict.org/cms/lib/CO02201754/Centricity/Domain/109/MLO%20Update.pdf>.**
  - e. **Supporting documents on budget-related “Request for Board Action” forms to illustrate that 4A monies are being appropriately managed were discussed and shared.**
  - f. **Salary-Kin Shuman, HR Director**
    - i. **HR Director Shuman explained that the one-time MLO funds available for teacher compensation for the 2018-2019 school year are going towards one-time teacher stipends.**
    - ii. **The school district has never been able to offer teacher incentives like this before!**
    - iii. **Information on this is available on the district site here: <https://www.elizabethschooldistrict.org/cms/lib/CO02201754/Centricity/Domain/109/MLO%20Salary.pdf>.**
    - iv. **The “Hard to Fill/Difficult to Fill Retain Incentive Policy” which outlines an incentive for, as it sounds, district positions that are difficult to fill was shared.**
  - g. **Technology – Marty Silva, Technology Director**
    - i. **The GETTech Initiative was explained along with the current status of technology in our district, and how the Technology Director, Marty Silva, determines the needs of the different schools.**
      - 1. **The eventual district technology goal, made more possible through ongoing MLO funds, is to have a 1:1 student to laptop ratio.**
    - ii. **Some of the district’s technology needs were able to be filled with grants.**
    - iii. **Other technology needs are being paid for using the one-time MLO funds from the 2018-2019 school year.**
    - iv. **Supporting documents are available here: <https://www.elizabethschooldistrict.org/cms/lib/CO02201754/Centricity/Domain/109/MLO%20Technology.pdf>.**
  - h. **Safety and Security – Shane Pynes, Director of Safety and Emergency Planning**
    - i. **An explanation was given on how the one-time MLO funds will go towards improving the safety/security capacity.**
      - 1. **The funds will go to a High School vape detection system and a mag lock system at Singing Hills Elementary.**
      - 2. **Information outlining these projects is available on the district site here:**

<https://www.elizabethschooldistrict.org/cms/lib/CO02201754/Centricity/Domain/109/MLO%20Safety%20and%20Security.pdf>.

- i. Legacy Academy – Tanya McCrea/Jen Zander
    - i. **Legacy Academy presented a handout outlining how their ongoing MLO funds (starting in 2019-2020) will be utilized, following the 4A ballot language.**
      - 1. **The handout is available here:**  
<https://www.elizabethschooldistrict.org/cms/lib/CO02201754/Centricity/Domain/109/MLO%20Legacy%20Academy.pdf>.
    - ii. **Information on how Legacy will utilize the one-time MLO funds from the remaining school year was not presented.**
- 4) School Unified Improvement Plan (UIP)
  - a. Singing Hills-Natalie Meadows
  - b. Elizabeth Middle School-Rebecca Soland
  - c. Elizabeth High School-Rob Chavez
  - d. Frontier High School-Catherine Wheeler
  - e. Legacy Academy-Tanya McCrea/Jen Zander
    - i. **In the interest of time, all UIPs were handed out and will be further discussed at the next DAC meeting.**
- 5) School Board Communication (April 8, BOE Meeting)
- 6) Membership
  - a. **We are still missing a parent DAC representative from Legacy Academy and Frontier High School.**
    - i. **After this meeting, Wendy Church found a volunteer for the Legacy Academy parent member-Deb Ihm.**
- 7) Other
- 8) DAC Meeting Schedule
  - a. **April 17**
    - i. **Review UIPs**
    - ii. **Craft a DAC Statement about 4A and whether the district is adhering to the standards set forth in the 4A ballot language.**
    - iii. **Legacy Academy will provide both a simplified (only pertaining to MLO funds) and more complex (not just a verbal handout) document outlining their use of one-time and ongoing MLO funds.**
  - b. **May 15 (Subject to Availability)**
    - i. **CFO will further discuss the budget at this meeting.**